**A Successful Collaborative Describes their Process: 25 Questions Looking Back & Thinking Ahead** *How did this successful Collaborative get to Phase 4 & ready to seek funding for plan?*

**Determining the WHY/Purpose**

1. How did your team determine its WHY?
2. How did your team clarify its purpose & hoped for outcomes?

**Determining the Planning Team**

1. How did Collaborative determine who should/would become planning team participants?
2. How did you go about finding them?
3. How did you engage this working group?
4. How often do you meet?

**Determining the Audience**

1. How did Collaborative planning team determine who should/would become the target audience for community conversations from whom they would gather info?
2. Who did you determine to be key voices to share perspectives on issues facing community?
3. How did you identify marginalized voices?
4. Once you identified target audience/hoped-for-voices, how did you find them?
5. How did you engage them once you found them?

**Determining the Format**

1. What formats did your team employ to pursue info via community conversations? *(ie…written surveys, screening tools, community assessments; phone calls, community circle events, dinner events, incentives/gift cards, home visits, partnerships with key organizations, etc…)*

**Considering Facilitation**

1. What skills were needed to effectively facilitate and gather information from community participants once you identified who you wanted to talk with?
2. What questions did the Collaborative ask target audiences?
3. Is there a list of questions the collaborative coordinator or planning team asked during these Community Conversations? (ie…100 Cups of Coffee?)
4. What kind of questions are useful for your community around key issues?
5. Once overarching themes of barriers & resilience were identified, how did you drill down more deeply into each identified area of concern and move toward clarity for what to address & how to shape your project? What was your process?
6. How did your team drill down from identified, broad dilemmas to solutions and next steps?
7. What were some of the barriers you experienced/observed throughout your process?
8. How did your Collaborative, Community, or Planning team get past barriers along the way?

**Considering Community Resilience Planning**

1. What was the decision-making process for choosing the final focus of project(s) for which your collaborative requested $?

**Reflection Questions**

1. What would you do differently if you were to begin again/start over on this experience?
2. What advice could you give to collaboratives who are earlier in the process than you?
3. What skills, strategies, and approaches were particularly helpful in your work thus far?
4. What tools from FamilyWise did you employ, how did you use them, and how were they helpful or not helpful to your team?